



## MEMORANDUM

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**To:** Allamuchy Board of Education

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**From:** Gwen H. Thornton, Field Service Representative

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**Date:** June 27, 2022

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**Re:** Goal Setting Workshop SY 2022-2023

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I was pleased to facilitate a discussion on Goal Setting for the Allamuchy Board of Education during its Board Retreat on Saturday, June 25, 2022. In attendance were seven of nine Board of Education members, the Superintendent, your current Business Administrator/ Board Secretary, and your incoming Business Administrator/Board Secretary. The retreat was a public meeting, advertised and conducted in accordance with OPMA.

District Goals are created collaboratively by the Board and Administration, with the implementation being the purview of the Superintendent. The Superintendent's performance in implementing the District Goals is evaluated by the Board at the end of the school year. Board Goals, when set, address the governance and roles of the Board of Education, which is solely responsible for creating and effectuating them.

We began the meeting with the process of setting district goals. Your superintendent made many constructive recommendations in each of the 4 goal areas included in your district's strategic plan. To recap, those goal areas are:

1. Optimize the curriculum to promote The Allamuchy Learner.
2. Foster a physically and emotionally safe and secure learning community where students can grow as learners and citizens while developing a sense of ownership within the community.
3. Articulate District communications to all community stakeholders, establishing ATSD as the "hub".
4. Enhance and maintain facilities, technologies, and classrooms to facilitate the growing needs of the school population and community.

The district goals will be finalized and shared by the Superintendent with the board and will include.

1. Explore, identify, and implement options for increasing school security for all district properties
2. Expanding the district's presence on social media and continue to provide public forums for stakeholder input and discussion.
3. Explore a referendum for capital improvements (including but not limited to roofs. Air conditioning, paving) along with funding ongoing educational needs such as technology, display boards, etc.

4. Expansion of the curriculum to utilize the outdoor classroom and continue to focus on technological literacy including coding.

#### Board Goals 2022-23

1. Complete the board's self-evaluation
2. Develop an in-district onboarding process for our new board members by December 2022
3. Engage in professional development once every quarter of the school year on the following topics:
  - Team building and conflict-resolution
  - Superintendent Evaluation Process
  - School board member ethics training
  - Topic -to be determined based on identified needs

#### **Next Steps**

The new District Goals for 2022-2023 should be formally approved as agenda items at a Board meeting soon. The Superintendent will develop action plans for each of the District Goals and will review them with the Board. Dates for periodic updates on progress toward achievement of these goals should be established. The last step will be evaluating the Superintendent (in April/May 2023) on progress toward achievement of the District Goals.

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Thank you for inviting me into your District to assist in your goal setting process. The open discussion of all those seated at the table is a best practice, and a model of good governance and collaboration.

Wishing you all a restful and healthy summer!

Gwen Thornton, Field Service Representative



